

PATNA SMART CITY LIMITED

NIT No. 5/MD/PSCL/2022-23 Dated-25.06.2022

REPLY TO PRE-BID QUERIES

Tender Name: Outsourcing of Manpower services in PSCL, under Smart City Mission (SCM) in Patna

Pre Bid Meeting Held on: at 16:00 Hrs on 01/07/2022

Sl. No	RFP Clause	RFP Provision	Clarification Sought	Reply To Query
1	Page 12 (S no 5)	Penalty for Non-performance and Non Payment – As per point no IV- “As and when an employee is absent, replacement should be made available by bidder under prior intimation to PSCL, Patna. Otherwise, penalty as point number (ii) above will be levied.”	There should be no penalty for absenteeism of employee, we can mark absent on absenteeism of that employee and calculate the salary for the present days only, if any employee is absent for longer period, we can provide substitute (since there is no provision for reliever in the tender hence the substitute cannot provide for the shorter period). Agency to be allowed to recover the Penalty from the employees equivalent to the actual levied on agency on disciplinary or Absenteeism cases.	To be read as “As and when an employee is absent for longer period (more than 3 days), substitute should be made available by bidder under prior intimation to PSCL. The salary will be calculated for number of days the employee was present during the period ”
2	Page 9, Point No.2 Technical Evaluation	Average Annual financial turn over from manpower services of the firm (in the last 3 financial years) ended on 31st March 2020	Request to keep Annual financial turn over from manpower services of the firm (in the last 3 financial years) ended on 31st March 2021 as specified in eligibility criteria.	To be read as “Average annual financial turn over from manpower services of the firm for the last 3 financial years i.e, 2018-19, 2019-20, 2020-21”
3	Annexure – II, Page No. 24	Performa for Financial Bid	Since the minimum wages and other element like PF,ESI ,GST are fixed, hence we request to fixed the service charges as minimum 5% ,If two or more companies quote the same rates then the higher technical scorer will get the contract. If Two or more companies will get same technical score ,then the higher average Turnover of last three years (FY 2018-19,2019-20 and 2020-21) will get the contract.	As per RFP



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4	Annexure – II, Page No. 24	Performa for Financial Bid – Column to add “Applicable GST rate on service charges”	The GST should be applicable on gross amount i.e. on the total amount including minimum wages ,PF,ESI and Service charges.	To be read as “Applicable GST rate on Total value”
5	Annexure – IV, Page 28, point 19	Selected Service Provider shall deploy its authorized representative(s) and adequate supervisor(s) to be present at the place of work during all working hours to ensure satisfactory rendering of services under this agreement. Selected Service Provider shall further exercise due and adequate controls over such deputed personnel and ensure that appropriate instructions/directions are issued to them in the course of the performance of the tasks under this agreement. He has to further ensure that all his staff/s deployed on site are in proper uniform and carry identity cards at all time in the premises.	Supervisor(s) should be for coordination purpose only, or, there should be separate category of staff for the Supervisor(s) if required for proper deployment purpose.	Supervisor(s) should be for coordination purpose only as a representative of manpower supplying agency who would co-ordinate as in when required. He/she will be nodal person for co-ordination with PSCL.
6		Additional Point	Compliance of The payment of Bonus Act.	All Charges shall be included in final quoted amount.
7		Additional Point	Request to exempt MSME from submission of EMD.	As per RFP

